

PRESS REGISTRATION FORM

Journalists will obtain a Press badge based on this form and proving by press ID card at the registration.

Please complete this form and return it
to the fax number **+420 224 352 666** or by e-mail to: terezia.nemcova@cesb.cz by 15th June 2010.

Notice: to move between fields you have to fill in, use tab key or arrow-heads, do not use enter

PERSONAL INFORMATION

First name:		Last name:	
Institution:			
Postal Code:		City:	
		Country:	
Tel.:		Fax:	
E-mail:			
Job title:			
Enter your specialisation			

FEES

included: meeting rooms, DVD proceedings, press kit, coffee breaks, press conference

		Qty	Total EUR
Press Registration Conference Fee	for free	1	
Printed conference proceedings	25 EUR / 625 CZK	
Social Evening with Conference Dinner 30 th June	35 EUR / 875 CZK	
Confirmation of receiving your payment will be sent to you by e-mail.	Total amount due:		

I ask for a tax document* no <input type="checkbox"/> yes <input type="checkbox"/>	VAT ID:	
Full Invoicing Address: fill in if you ask for a tax document*		

* Tax document will be given to the participant at the Conference Registration Desk.

PAYMENT BY CREDIT CARD

Acceptable Card Types: embossed VISA, EURO-MASTER, DINERS CLUB, JCB			
I hereby authorize CTU in Prague to charge below-mentioned card with the amount EUR ¹⁾			Signature
Credit Card Holder:			
Card Type:		Expiry Date:	
Card Number:		CVC/CVV²⁾	
¹⁾ According to the Czech law, cards will be charged in local currency - Czech crowns (CZK). The Conference Secretariat will use the exchange rate of the Czech National Bank on the date of payment. The approximate exchange rate is 1 EUR=26,80 CZK (January 2010) ²⁾ CVC, CVV = last 3 digits of the number on the reverse side of the card near the signature			

PAYMENT BY DIRECT BANK TRANSFER

EUR is to be sent to the account of CTU (more information - see page 2 of this form).

Information needed for direct Bank Transfer

Bank: Komerční banka, Dejvická 52, 160 59 Praha 6, Czech Republic
Account name: CVUT v Praze – Fakulta strojní, Technická 4, 166 07 Praha 6 – Dejvice
Account Number: 19-5505030267/0100
IBAN: CZ 4201 000 000195505030267
SWIFT = BIC: KOMBCZPPXXX
Company ID (IČO): 68407700
VAT ID (DIČ): CZ68407700
Details of payment: 44100003
Notice: Do not forget to add your name to enable identification of payment.

Cancellation Fees and Refunds

- Registration forms received without appropriate remittance will not constitute advance registration and will not be processed.
- Any changes regarding the registration should be made in writing to CTU in Prague.
- Substitution of participants within the same company, after a registration fee has been paid, is acceptable at any time and no extra fee is payable.
- In case of cancellation up to 15th May 2010, the paid registration fee will be refunded with a deduction of 20 EUR for administrative charges.
- No refund of the registration fee will be applicable for cancellations received after 15th May 2010.
- Refunds will be settled after the Conference – to your credit card or to your account (information needed to refund: name of your bank, address of your bank, account name, account number, IBAN, SWIFT/BIC, eventually your details of refund).

Additional services

The CESB10 organiser offers you additional services:

- hotel booking
- program for accompanying persons

For further details please contact conference secretariat:

Terézia Němcová

Tel.: +420 224 355 688

Fax: +420 224 352 666

E-mail: terezia.nemcova@cesb.cz

For more information visit conference web site

www.cesb.cz

Thank you!