

30<sup>th</sup> JUNE - 2<sup>nd</sup> JULY 2010, Prague – Czech Republic  
Venue: Faculty of Civil Engineering, Thákurova 7, Praha 6 – Dejvice

## CONFERENCE REGISTRATION FORM

Please complete this form and return it  
to the fax number +420 224 352 666 or +420 224 310 292 (if payment is made by credit card)  
or by e-mail to: [terezia.nemcova@cesb.cz](mailto:terezia.nemcova@cesb.cz) by 15<sup>th</sup> June 2010.

Notice: to move between fields you have to fill in, use tab key or arrow-heads, do not use enter

### PERSONAL INFORMATION

First name:				Last name:			
Institution:							
Postal Code:		City:		Country:			
Tel.:				Fax:			
E-mail:							
Vegetarian meals, diet (specify) <input type="checkbox"/> no <input type="checkbox"/> yes							

### FEES (in EUR)

included: meeting rooms, proceedings + CD ROM,  
technical excursion, Welcome Beer, coffee breaks,  
3 lunches, VAT 20%

	Early paid by 15 Feb 2010	Regular paid by 15 May 2010	Late paid after 15 May 2010	Qty	Total EUR
Standard Conference Fee	215	250	300	1	
1 <sup>st</sup> Author	180	210	-	1	
Student (copy of student ID is required)	105	125	150	1	
Member of Supporting Organization - specify	150	175	210	1	
I am a member of the supporting organization: ČVUT <input type="checkbox"/> CSBS <input type="checkbox"/> iiSBE <input type="checkbox"/> UNEP <input type="checkbox"/> CIB <input type="checkbox"/>					
Social Evening with Conference Dinner 30 <sup>th</sup> June			35	....	
Confirmation of receiving your payment will be sent to you by e-mail.					<b>Total amount due:</b>

I ask for a tax document* no <input type="checkbox"/> yes <input type="checkbox"/>	VAT ID:	
Full Invoicing Address: fill in if you ask for a tax document*		

\* Tax document will be given to the participant at the Conference Registration Desk.

### PAYMENT BY CREDIT CARD

<b>Acceptable Card Types:</b> embossed VISA, EURO-MASTER, DINERS CLUB, JCB			
I hereby authorize CTU in Prague to charge below-mentioned card with the amount EUR <sup>1)</sup>			Signature
Credit Card Holder:			
Card Type:		Expiry Date:	
Card Number:		CVC/CVV <sup>2)</sup>	

<sup>1)</sup> According to the Czech law, cards will be charged in local currency - Czech crowns (CZK). The Conference Secretariat will use the exchange rate of the Czech National Bank on the date of payment. The approximate exchange rate is 1 EUR=26,80 CZK (January 2010)

<sup>2)</sup> CVC, CVV = last 3 digits of the number on the reverse side of the card near the signature

### PAYMENT BY DIRECT BANK TRANSFER

EUR is to be sent to the account of CTU (more information - see page 2 of this form).

## Information needed for direct Bank Transfer

Bank: Komerční banka, Dejvická 52, 160 59 Praha 6, Czech Republic  
Account name: CVUT v Praze – Fakulta strojní, Technická 4, 166 07 Praha 6 – Dejvice  
Account Number: 19-5505030267/0100  
IBAN: CZ 4201 000 000195505030267  
SWIFT = BIC: KOMBCZPPXXX  
Company ID (IČO): 68407700  
VAT ID (DIČ): CZ68407700  
Details of payment: 44100003  
Notice: Do not forget to add your name to enable identification of payment.

## Cancellation Fees and Refunds

- Registration forms received without appropriate remittance will not constitute advance registration and will not be processed.
- Any changes regarding the registration should be made in writing to CTU in Prague.
- Substitution of participants within the same company, after a registration fee has been paid, is acceptable at any time and no extra fee is payable.
- In case of cancellation up to 15<sup>th</sup> May 2010, the paid registration fee will be refunded with a deduction of 20 EUR for administrative charges.
- No refund of the registration fee will be applicable for cancellations received after 15<sup>th</sup> May 2010.
- Refunds will be settled after the Conference – to your credit card or to your account (information needed to refund: name of your bank, address of your bank, account name, account number, IBAN, SWIFT/BIC, eventually your details of refund).

## Additional services

The CESB10 organiser offers you additional services:

- hotel booking
- program for accompanying persons

For further details please contact conference secretariat:

Terézia Němcová

Tel.: +420 224 355 688

Fax: +420 224 352 666

E-mail: [terezia.nemcova@cesb.cz](mailto:terezia.nemcova@cesb.cz)

For more information visit conference web site

[www.cesb.cz](http://www.cesb.cz)

**Thank you!**